**Conference Participant Registration Form**

Paper ID:

Paper Title:

Paper Authors:

1. **Personal Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name:** | | **Family Name:** | |
| **Position:** Professor/ Associate Professor/ Assistant Professor/ Lecturer/ Ph.D. Candidate/ Postgraduate/ etc... | | | **(one-inch photo)** |
| **Department/school/lab:**  **Affiliation:** | | |
| **Research Area:** | | | |
| **Whether to attend the Conference:** In person□ or Online□ | | | |
| **Country:** | **Email:** | | |
| **Mobile:** | **Telephone:** | | |
| **Special Needs or Dietary Requirements:**  Vegetarian □ Muslim □ Other (please specify): | | | |
| **Invoice information (for author in China):**  发票抬头：  统一社会信用代码：  明细内容（择一）： 如“会议费”、“会务费”、“会议服务费”、“会议注册费”  发票类型（择一）：电子发票、邮寄增值税普通发票、邮寄增值税专用发票（需更完整的信息） | | | |
| **Mailing Information (for author in China):**  收件人:  地址:  电话: | | | |
| **International Receipt Information:** | | | |
| **Will you attend and registered for one-day tour (Offline Meeting):**  Yes □ No □ | | | |

1. **Registration Fee**

* The registration costs and benefits depend on the registration category and on the date of registration.
* One regular registration can cover a paper within Fifteen (15) pages, including all figures, tables, and references. Extra pages will be charged.
* Social program is optional and should be registered before the final registration deadline.
* **Author**: making an oral presentation of the paper which will be published by the proceedings.
* **Presenter** (Oral Presentation only): making an oral presentation on the conference without paper publishing.
* **Listener:** Participating in the conference only as a non-presenter, without presentation and paper publication.
* Please choose the items you fit in and calculate the final amount.

**Final amount = ( ) + ( )=\_\_\_\_\_\_\_USD/RMB**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Fee (before May 20)** | **Fee ( after May 20)** | **Onsite** |
| **Onsite Attendance** | | | |
| Authors | 490 USD | 540 USD | --- |
| Authors (Student/ Committee) | 440 USD | 490 USD | --- |
| Presenters  (Abstract/ Oral Presentation Only) | 310 USD | 360 USD | --- |
| Listeners | 300 USD | 320 USD | 360 USD |
| Listeners (Student Only) | 260 USD | 320 USD | 320 USD |
| **Online Attendance** | | | |
| Authors | 390 USD | 440 USD | --- |
| Authors (Student/ Committee) | 340 USD | 390 USD | --- |
| Presenters  (Abstract/ Oral Presentation Only) | 210 USD | 260 USD | --- |
| Listeners | 200 USD | 220 USD | 260 USD |
| Listeners (Student Only) | 160 USD | 180 USD | 220 USD |
| **Other Categories** | | | |
| Additional Papers for same author | 330 USD | 360 USD | --- |
| Additional Page (Up to 15) | 30 USD | 30 USD | --- |
| Extra Hard Copy | 70 USD | 70 USD | --- |
| Social Program | 80 USD | 80 USD | --- |

1. **Paying Method**

**Credit Card Payment**

<https://confsys.iconf.org/online-payment/897438777>

**Please provide the following information to check your payment:**

|  |  |
| --- | --- |
| Payment Email: | Payment Order Number: |

Please be kindly noted that the conference organizing committee is not responsible for authors’ visa application, transportation and accommodation. So we suggest you prepare them in advance.

Please finish the registration before deadline, and send the following documents to to aivr@chairmen.org.

1. Camera ready papers (word. and pdf.);

2. Filled registration-form (word);

3. Payment proof (jpg or pdf)

1. **Registration Cancellation Policy**

If the participants request cancellation and refund due to personal reasons, the following refund policy applies.

\* 60 days ahead of the conference: 70% of payment refund

\* 30-60 days ahead of the conference: 50% of payment refund

\* Within 30 days ahead of the conference: no refund

Cancellation and refund request must be made formally via email. No shows will not be refunded. The organizing committees is not responsible for problems beyond our control such as weather conditions, campus conditions, travel difficulties, visa problems, health issues, etc.

\* The organizing committees reserves the right to change the dates and place of the conference due to force majeure.

\* The losses thus incurred from the force majeure events shall not be liabled and refunds policy shall not apply as well.

Organizing Committee of AIVR 2023

http://aivr.org/

Kumamoto, Japan